Step 1: A tuition payment will need to be made within 10 business days after receipt of your admission decision letter by visiting Student Information Online (SIO) www.cmu.edu/hub/sio. The payment must be a minimum of $200 with the option to pay any amount up to full tuition. Failure to do so will result in the cancellation of acceptance into the Pre-College program.

- To log in and make the payment via Student Information Online (www.cmu.edu/hub/sio), you will need to use your Andrew account.
- Your Andrew account is your gateway to the computing environment at Carnegie Mellon University. Your account gives you access to email, network registration, Computing Services’ public computer labs (clusters), Student Information Online (SIO), electronic bills, course schedules and grades (if applicable), as well as a place to update contact information.
- To set your Andrew Account initial password, you will need your Andrew userID and your Student ID number, which is found in your Admission letter. Information on how to find your Andrew userID and set your Andrew account password is available at www.cmu.edu/computing/precollege/.

Please see our website at www.cmu.edu/hub/billing/payment for payment methods.

Step 2: Submit your photo for your Pre-College ID Card by June 3, 2016. Your Pre-College ID Card will be used for housing, dining and additional access on campus.

Submit your photo electronically by uploading a digital photograph of yourself according to the following specifications through the website at www.cmu.edu/idplus/idcards/idphotos.html

- High quality color headshot only of yourself
- Photo taken within the last 6 months

- Size of the entire photo should be at least 2”x3”
- View www.cmu.edu/IDPlus/IDCards/IDPhotos.html for photo guidelines
- Class photo is welcome as long as it meets above specifications. (Your photo ID will be part of your everyday life. You will receive your photo ID at the registration tent on Opening Day.)

Step 3: Pay any remaining balance by May 15, 2016. Your housing and dining plan cannot be established until payment is made in full. Please use your Andrew user ID and password to access Student Information Online (SIO). Visit www.cmu.edu/hub/sio.

Students can authorize other individuals to receive e-bills by logging onto www.cmu.edu/hub/ebill-mps-instructions.

Carnegie Mellon University will notify students via email the first day of each month when new bills are produced. An authorized parent will receive a separate email with the invoice attached as a PDF.

Please see our website at www.cmu.edu/hub/billing/payment for payment methods.

Step 4: Return entire completed forms packet by May 15, 2016 using the provided preprinted envelope.

Step 5: Read the entire handbook in full. It will answer many frequently asked questions.